



OFFICE MEMORANDUM

DATE: March 25, 1999

TO: Region Engineers
Region Associate Delivery Engineers
Region Construction Engineers
TSC Managers
Resident/Project Engineers

FROM: C. Thomas Maki
Chief Operations Officer

Gary D. Taylor
Chief Engineer/Deputy Director
Bureau of Highway Technical Services

SUBJECT: Bureau of Highway Instructional Memorandum 1999-4
FieldManager Contract Initialization Files for Consultants

FieldManager contract initialization files for consultant engineering contracts will now be sent by e-mail from the Financial Services Division to the respective Resident FieldManager GroupWise accounts.

Please detach these files to a diskette and include this diskette with the other contract startup documentation that gets passed along to the consultant.

Chief Operations Officer

Chief Engineer/Deputy Director

BOHTS:C&T:CF:jp

Subject Index: FieldManager

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